

## **JOB ADVERT - PROCESS & CONTROL IMPROVEMENT SPECIALISTS**

Bralirwa Ltd, part of the Heineken Company, is engaged in the production, distribution and sale of a wide range of beer and beverage brands. A career with Bralirwa offers great challenges combined with exciting opportunities to own and grow one's career in line with their aspirations.

BRALIRWA Ltd seeks to hire a qualified, dedicated & experienced **Process & Control Improvement (P&CI) Specialist (1 on open ended contract & another on 1 year fixed term contract)**, reporting to the Process & Control Improvement Manager.

### **Key responsibilities:**

- **Control Monitoring;** monitor and test control effectiveness and drive the implementation of remedial actions.
- **Process & Control Management;** work closely with the P&CI manager to ensure business processes and controls are appropriately designed, constructed, implemented and maintained.
- **Continuous Process Improvement;** drive a process improvement culture, drive process and control improvement and assist in realising benefits.
- **Risk Management;** contribute to the process of Risk Identification, Assessment and Response and monitor existing and emerging risks.
- **Fraud Management;** improve fraud prevention and detection and support fraud investigation when required.
- **Compliance;** support in assuring that processes and controls are designed, implemented and operating in line with the relevant policies, procedures and HEINEKEN Rules.
- **Assurance;** Support Global and External Audit to efficiently plan and execute audits and to drive closure of audit findings.

### **Qualifications: Education/Knowledge/Skills and Experience:**

- Bachelor's degree in Economics, Finance, Business Administration or any other related field,
- Finance, Accounting, Internal Audit background Professional certifications eg ACCA/CIMA/RA/RE/CPA or - CIA/RO or Six Sigma Green/ Black Belt will be an added advantage
- Must have at least 3 years' working experience in at least any one of the following areas-Risk Management, Internal Control, Process Management, Fraud Management & Compliance
- Must have experience in assessing process and information flows, performing cost/benefits analysis, tracking results, developing recommendations and implementing changes that benefit business performance.
- Must have language proficiency in English, French & Kinyarwanda
- Strong quantitative, statistical and computer skills, with emphasis on the ability to perform sophisticated analysis with spreadsheet and/or database applications.

### **How to apply:**

Should you wish to apply for this position, please send your Curriculum Vitae together with a cover letter and your academic certificates to **Jobs.Bralirwa@heineken.com** in a single file quoting this reference code **P&CIS/3/17** in the subject line, also indicate the preferred employment status, whether open-ended or fixed term.

The closing date for submission of applications is the 24<sup>th</sup> March 2017; no late applications will be accepted. Only selected candidates will be contacted.

Kigali, on 13<sup>th</sup> March 2017



Human Resource Management

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